

**OFFICE OF THE PRINCIPAL  
GOVERNMENT MEDICAL COLLEGE, ANANTNAG, J&K**

(CAMP OFFICE: MMAB District Hospital Anantnag )

Phone No: 01932-227624 e-mail gmcanantnag2018@ gmail.com

**e- Tender Notice No: 06 . GMCA of 2021**

**Dated: 09 .01.2021**

Online Bids through e-tender Portal ([www.jktenders.gov.in](http://www.jktenders.gov.in)) are invited from eligible bidders for **supply and installation of Biometric Attendance Machines (Fingerprint scanner with Face Recognition)** for Govt. Medical College & Associated Hospitals, Anantnag as per the specifications given in Annexure "A" to the tender and schedule of events given hereunder:-

S. No	Particulars	Date and time	
1.	Date & Time of floating of bid	11.01.2021	02: 30 PM
2.	Date & time of online bid submission.(Any query to clear can be done through e-mail Id on <a href="mailto:gmcanantnag2018@gmail.com">gmcanantnag2018@gmail.com</a> from 12.01.2021 to 14.01.2021	<b>Start Date &amp; Time</b>	<b>End Date &amp; Time</b>
		15.01.2021 10: 30 AM	02.02.2021 4:30PM
3	Date & time of online Technical bid of opening	03.02.2021	2:00 PM
4.	Earnest Money Deposit	Rs. 10,000/= ( Rupees Five Thousands Only/)	
5.	Cost of tender document	Rs. 500/= ( Rupees five hundred only)	

The bid document with all information relating to the bidding process including Schedule of Requirement and terms and Conditions are available on the website: [www.gmcanantnag.net](http://www.gmcanantnag.net) and [www.jktenders.gov.in](http://www.jktenders.gov.in).

The competent authority reserves the right to accept or reject the tenders received without assigning any reason thereof.

The items which shall be available with JKMSCL shall not be procured through this tender.

Sd/-

**Principal/Dean  
Govt. Medical College, Anantnag**

NO:- GMCA/Plg/67/4198-02

Dated: 09.01.2021.

Copy to the:-

1. Financial Commissioner, Health & Medical Education Department , J&K, Jammu.
2. Director, Finance, Health & Medical Education Department , J&K, Jammu.
3. Joint Director, Information Department, Kashmir, Srinagar with the request to publish the NIT in two leading dailies of the UT.
4. MS, MMABM, AH-GMC, Anantnag.
5. Dy. MS, M&CCH, AH-GMC, Anantnag.

## **e-tender for supply and installation of Biometric Attendance (Fingerprint scanner with Face ID)---detailed instructions to the tenderers:**

### **1. Scope of contract**

The bids are invited for **supply and installation of Biometric Attendance Machine (Fingerprint scanner with Face Recognition)** as per specifications in Annexure A needed in Govt. Medical College and Associated Hospitals, Anantnag .

### **2. Eligibility criteria**

- a) The bidder must be a registered original manufacturer or authorized dealer/Distributor for supply and installation of **Biometric Attendance Machines** with GST registration.
- b) The Bidder Should have Sales Tax and Income tax clearance certificate as on ending 31.3.2020 duly authenticated by Chartered Accountant.
- c) Should have executed similar nature of work in some Government institution with satisfactory performance.

### **3. Bid document cost and EMD**

The cost of tender document shall be furnished in the shape of Demand Draft in favour of Principal, Govt. Medical College, Anantnag and Earnest Money Deposit in the shape of CDR/FDR/BG pledged to the Principal, Govt. Medical College, Anantnag, J&K.

The bidder has to upload scanned copy of the demand draft online along with technical bid. **However , original instrument of bid documents cost and EMD in a sealed envelope clearly super scribed as bid for supply and installation of Biometric Attendance (Fingerprint scanner with Face Recognition) with bid reference no and the name of the bidder must reach the tender inviting Authority by post / courier on or before the opening of technical bid , failing which the bid shall be rejected .**

Firms which are registered as MSME units shall be considered for exception of EMD as well as cost of tender document.

EMD will be returned interest – free to the unsuccessful tenderers after finalization of the contract. No interest will be paid on the EMD under any circumstances. In the case of successful bidder, EMD will be discharged upon the bidder signing the contract and furnishing the performance security deposit or shall be allowed to be adjusted towards performance security Deposit.

#### **4. Forfeiture of bid security**

The bid security will be forfeited in the following cases:-

- a) If the bidder withdraws his bid after closure time of submission of tender.
- b) In case of a successful bidder, if the bidder fails to sign the contract and/or to furnish performance security on or before the due date.
- c) When bidder violates any terms and conditions of the tender documents.

Dean/competent authority reserves the right to accept or reject any or all tenders at any time without assigning any reason thereof what so ever and his decision shall be final on this account

#### **5. Period of validity of bid.**

- a) The bid must remain valid for minimum of 180 days from the date of opening of technical bid . A bid valid for a shorter period shall be rejected by the tender inviting authority as non responsive.
- b) The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.

#### **6. Duration of contract**

Once the rate of contract is finalized the rate contract shall be valid for a period of one year from the date of approval of rate contract. However in case of emergency, the same can be extended for three months with the approval of Purchase Committee, GMC Anantnag.

#### **7. Submission of bids**

The bids are to be submitted online in two parts in the e -tender portal ( www.jktenders.gov.in). Each process in the e- procurement is time stamped and the system can detect time of login of each user including the bidder.

##### **a) Part 1-**

The technical bid shall be submitted on the tendering portal with all the required documents as mentioned in tender document. The list of scanned documents to be up loaded online in PDF format are mentioned blow:-

1. Tenderer profile as per Format T1
2. List of similar works completed during the last three years in any Government organization.

3. Copy of Registration of GST
4. Copy of PAN Number .
5. If the bidder is an authorized dealer/ distributor of any manufacturer, he shall submit a valid proof for authorized dealership/ distributorship.
6. Satisfactory completion certificate from the organization where the tenderer has successfully completed similar projects within last 3 years.
7. GST clearance certificate as on 31.3.2020.
8. Duly signed bid document as a sign of acceptance of terms and conditions of the tender.
9. Catalog of the Machine for which rates have been quoted by the tenderer (should not be uploaded) must be sent to the tender inviting authority in the same envelop containing EMD.

Note: Scanned copy of all necessary document duly self-attested must be uploaded for the purpose Technical Evaluation.

**b) Part 2 –**

Price bid format (BoQ) is not enclosed in the bid document. It has to be downloaded from the e - procurement portal ( jktenders.gov.in price). The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BoQ itemwise -FormBased) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BoQ1:

**Column 3**                                 **Make of the Biometric Attendance (Fingerprint scanner with Face ID) to be given against each item for which rates are to be quoted by the bidder.**

**Column 13**                                 **Rates in Rs./paisa per unit including all taxes and charges with other material needed for installation to be quoted by the bidder.**

**Column 55**                                 **Rates in words per unit including all taxes and charges with other material needed for installation to be quoted by the bidder.**

**Quantities shown in the Price Bid are only indicative. The actual quantity shall be worked out later on as per requirement.**

**8. Signing of the BID**

The bidder shall digitally sign on all statements, document, certificates uploaded on his own responsibility for the correctness / authenticity. If any of the information furnished by the bidder is found to be false/fabricated/bogus, the EMD /bid security shall stand

forfeited and his /her name shall be recommended for blocking of portal registration and the bidder is liable to the blacklisted.

### **9. Price BID Opening**

The opening of the price bid shall be done online by the tender inviting authority or his authorized representative. Only the price BIDs of the firms qualified in the detailed scrutiny and evaluation of the technical bid and samples verification, if any, conducted by the technical committee/Tender inviting Authority shall be opened in the second round.

### **10. Award of contract**

The contract will be awarded to the lowest evaluated responsive bidder among the bidders whose samples/make will be approved by the Technical Evaluation Committee.

In case of L1 rates being quoted by more than one bidder the quantity to be supplied shall be equally divided amongst them.

In case L1 bidder fails to execute the contract/ supply the items, L2, L3 in the order may be asked to supply the items if they match the L1 rates.

### **11. Signing of Contract**

Promptly after notification of award, within ten days from the date of the letter of intent, the successful bidder shall execute the contract (as per agreement **Annexure B**) on Rs.100/- stamp paper purchased in the name of the successful bidder, duly signed and dated, to the Tender Inviting Authority by registered / speed post or in person.

### **12. Performance security**

On acceptance of the tender, within the period specified by the Competent Authority, the Service provider shall deposit as security of a sum equal to 3% of the supply order as security deposit. The competent authority shall be entitled to forfeit the Security Deposit or any part thereof in case of any lapse in performance or to recover any loss or damage to the property or to the Purchaser due to the act of service provider or his staff without prejudice to any other remedies provided in the contract or available under law. The security shall be in the form of Demand Drafts in favour of "**Principal, Govt. Medical College, Anantnag**" payable to at Anantnag.

On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest on presentation of an absolute No Demand Certificate.

### **13. Payments**

No advances payments towards cost of items will be made to the bidder and bills shall be cleared after receipt of funds from the Govt.

### **14. Jurisdiction of Courts**

All disputes arising out of this bid will be subject to the jurisdiction of courts of law at Anantnag only.

(TO BE TYPED ON A LETTER HEAD OF THE TENDERER)

**FORMAT T<sub>1</sub>**

**TENDER APPLICATION FORM FOR supply and installation of Biometric Attendance (Fingerprint scanner with Face ID), Govt. Medical College, Anantnag.**

**TENDERER DETAILS**

1	Name of the Tenderer /Concern	
2	Address	
	Mobile No/telephone/e-mail	
3	Nature of the Tenderer /Concern (i.e Sole Proprietor or Partnership firm or a Company (Attach Proof)	
4	Registration Number of Firm (Attested Copy)	
5	PAN Number of tenderer /Concern (Attested copy should be attached)	
6	GST Registration certificate Number (Attested copy should be attached)	
7	Details of Account with IFC code and name of the bank	

Whether each page of Tender have been signed and stamped (Yes/No)-----

Details of EMDs/cost of tender document:-

<b>Financial instrument</b>	<b>Name of the Bank</b>	<b>Draft No. &amp; Date</b>	<b>Amount</b>
EMD			
Cost of tender document			

Any other information important in the opinion of the tenderer.

Dated:.....

(Signature of Tenderer

Place:.....

with Tamps of the firm

**Annexure "A"**  
**Schedule of requirements**

<b>S. No</b>	<b>Name of the Implant</b>	<b>Specification</b>	<b>Qty</b>
<b>1</b>	<b>Biometric Attendance Machine (Fingerprint scanner with Face Recognition)</b>	Face Capacity 1000	14
		User Capacity 1000	
		Finger Print Capacity 3000 or more	
		Log Capacity 160000 or more	
		Identify mode: Face, Fingerprint, Card, Password and Combinations	
		Battery Backup 02 Hours or more	
		1 year warranty	